


Updating a Chromebook

The Chromebooks should automatically check for updates and install them, however there are some situations where the update is in the process of downloading or installing and the Chromebook is closed and put to sleep. The following steps can be followed so that updates can manually be checked for and monitored while installing.

1. At the bottom right of the screen, click on the time for the quick settings menu to pop up.
2. Click on the Settings icon 
3. On the settings page that opens, at the bottom of the list on the left side select "About Chrome OS"
4. Click "Check for Updates" button towards the middle right of the screen.
5. If an update is available, it will automatically start downloading, if not there will be a message stating Chromebook version is up to date\current

There is a Simulator that can walk you through each step with visuals to help guide you through the process. The link to this simulator is the following:

<https://partnerdash.google.com/apps/simulator/chromebook#update-your-chromebook?!=en>